



**BIJU PATNAIK UNIVERSITY OF TECHNOLOGY, ODISHA
ROURKELA**

Head Office :-Chhend, Rourkela

AUCTION DOCUMENT

1. Auction Notice No. & Date :
2. Name & Address of the Party :
3. Name of the Proprietor/ Partner/ Director :
4. Registration No. :
5. Permanent Account Number :
6. Documents Attached (to be marked) : # Photocopy of Regn. Certificate
Photocopy of PAN card
Experience certificates for similar work
DD of Rs.200.00 towards document cost
DD of Rs.10000.00 towards EMD
7. Rate per Ton (To be filled in figure and words) : Rs. _____/-(Rupees.....
.....
.....)

Term & Conditions

- (a) The selected bidder shall lift 50 tons (approx) of old answer scripts immediately.
- (b) The answer scripts shall be lifted by the successful bidder from BPUT site at UGIE Campus, Jail Road, Rourkela within 15 days of receipt of the order failing which, the security deposit shall be forfeited.
- (c) Interested parties may see (once) the old answer books stored at BPUT site, UGIE campus, Rourkela during office hours on any working day during the period from 28.01.2014 to 10.02.2014 in the presence of the designated University Officials
- (d) The answer scripts shall be shredded before lifting. Two number of shredding machines shall be provided by the University.

- (e) Shredding, packing, loading, handling, weighing and transportation cost shall be borne by the bidder.
- (f) Shredding machine to be run at the University premises only. The running expenditure (fuel/energy) of the machines shall be borne by the bidder.
- (g) The bidder (In case the bidder is not a paper mill) shall sell the papers only to paper mill (s) for recycling.
- (h) The total cost of the papers shall be paid by the bidder on the date of lifting of the old answer scripts in shape of DD in favour of BPUT, Odisha payable at Rourkela or deposited in our account and the receipt to that effect shall be deposited in the office.
- (i) The bidder if, selected has to get the empty vehicle weighted in a valid weigh bridge and then load the shredded answer scripts in the said vehicle, get the loaded vehicle weighed in the said weigh bridge having a valid weight and measure certificate so as to determine the actual weight of the old answer scripts loaded in the vehicle.
- (j) All the weighting has to be made under the supervision of designated BPUT officials only.
- (k) The selected bidder has to deposit Rs. 5,000/- towards balance amount of security deposit after adjustment of EMD of Rs.10,000/-. Total amount of security deposit being Rs. 15000/-.
- (l) The successful bidder (In case the bidder is not a paper mill) on lifting and delivery of materials to the paper mill (s) of his choice shall produce a copy of the receipted challan from the paper mill(s). The University after due enquiry to its satisfaction will refund security amount to the bidder concerned.
- (m) Any damage occurs to the machine while shredding the answer scripts, the bidder shall be responsible for repairing.

UNDERTAKING

- All the information given by me/ us are true and correct to the best of my knowledge.
- I/ We shall not sell the collected old answer scripts in open market.
- I We have gone through the terms and conditions above and accept all of them.
- My/Our firm has not been blacklisted by any Government or other organization.

Place : _____ Name of the Authorized person

Date : _____ Signature with seal

N.B : Bidders should apply in the prescribed document only. Any deviation may lead the bid liable for rejection.