

BIJU PATNAIK UNIVERSITY OF TECHNOLOGY, ODISHA
ROURKELA

BPUT/Tender/18/4536

Date: 09.10.2018

TENDER FOR PRINTING & SUPPLY OF QR CODED ANSWER BOOKLETS FOR THE
EXAMINATIONS OF 2018-19

Sealed tenders are invited from eligible Firms/Companies/ Government Press for the printing and supply of QR Coded Answer Booklets along with supply of print database for BPUT Examinations. The detail Tender document can be viewed and downloaded from our website (www.bput.ac.in). Tenders should be submitted through Speed Post / Couriers / By Hand to the "Registrar, Biju Patnaik University of Technology, Chhend, Rourkela" on or before 30.10.2018 by 03.00 pm. The authority reserves the right to reject / cancel the tender in whole or in part without assigning any reason thereof.

Sd/-
REGISTRAR

**TENDER DOCUMENT FOR PRINTING AND SUPPLY OF QR CODED ANSWER BOOKLETS
FOR THE EXAMINATIONS OF 2018-19**



**BIJU PATNAIK UNIVERSITY OF TECHNOLOGY, ODISHA,
CHHEND, ROURKELA-769015**

Handwritten signature



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**BIJU PATNAIK UNIVERSITY OF TECHNOLOGY, ODISHA
ROURKELA**

Tender Notice No. BPUT/18/4536

Dated: 09.10.2018

**TENDER DOCUMENT FOR PRINTING & SUPPLY OF QR CODED ANSWER BOOKLETS FOR THE
EXAMINATIONS OF 2018-19**

1. **NATURE OF WORK:** Details of work is given under the heading "Scope of Work". The work has to be completed in a time bound manner.
2. **PRE-QUALIFICATION:**
 - i) Bidder should be a registered firm dealing with printing and supply of QR Coded Answer Booklets.
 - ii) The intending firm should have minimum 03 years of experience in similar type of work having annual turnover of minimum Rs.1 (one) crore. To this effect, the intended firm shall submit Audited statement of Accounts and proof of successful work execution certificate from the organizations in which the work had been executed.
 - iii) The registered firm should have its own printing press with adequate infrastructure and experienced manpower for execution of the work.
 - iv) The Intending firm should ensure delivery of 1st lot of Answer Booklets (1,00,000) by November 15, 2018.
 - v) No consortium is allowed.
3. **TENDER DOCUMENT:**

Tender Document can be downloaded from the official website of the university www.bput.ac.in. and submitted within due date along with Demand Draft/ Banker's Cheque for an amount of Rs.2,000/- (Two thousand only) drawn in favour of "Biju Patnaik University of Technology", Odisha, payable at Rourkela towards cost of the Tender document failing which the tender offer is summarily rejected.
4. **Pre-Bid Discussion:** Bidders are allowed in person to discuss on the bid on 25.10.2018 at 11.30 AM at BPUT, Odisha, Chhend, Rourkela for clarification if any.
5. **LAST DATE & TIME FOR RECEIPT OF TENDERS:** The last date & time for receipt of Tender document through Speed post/ Couriers / by Hand at Biju Patnaik University of Technology, Chhend, Rourkela-769015 is dt.30.10.2018 up to 3.00 PM.
6. **DATE, TIME & VENUE FOR OPENING OF TENDERS:**
 - (i) **Technical Bid:** Dt. 30.10.2018 at 04.30 PM ✓
 - (ii) **Financial Bid:** Dt. 31.10.2018 at 12.30 PM ✓
 - (iii) **Venue:** Board Room, Biju Patnaik University of Technology, Chhend, Rourkela-769015.
7. **ESTIMATED COST OF WORK AND EARNEST MONEY DEPOSIT (EMD).**

Name of the work (As mentioned under Scope of Work)	Quantity (Appox.)	Estimated Cost	EMD in Rs.
Supply of QR Coded A4 size Answer Booklets of 36 pages with additional Cover Page	12,00,000	1,00,00,000	2,00,000

The tender document is divided into two parts. The first part called Tender Document-cum-Technical Bid is of Nine pages (including cover page) and the second part called "Financial Bid" is of One page. Bidders should submit both

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Bids separately in sealed envelopes mentioning **TECHNICAL BID** and **FINANCIAL BID** on the concerned envelope should put both the envelopes in another large sealed envelope super scribing as "**BID DOCUMENT FOR PRINTING & SUPPLY OF QR CODED ANSWER BOOKLETS FOR EXAMINATIONS OF 2018-19**".

8. SELECTION CRITERIA:

(i) **Technical Evaluation:** Technical bids will be opened first. Technical evaluation will be done based on all the mandatory documents submitted which satisfy the eligibility criteria and the quality of the Answer Booklets samples submitted along with technical bids. The intending bidder as per the specification shall get the sample tested preferably by CIPET or any other Govt. Testing body and submit the report along with Sample at their own cost and declaration at the time of submission of bid document.

(ii) **Financial Evaluation:** The Tenderer has to specify the rates in the Financial Bid. The Financial Bid of the technically qualified bidders will only be considered to be opened for evaluation and selection will be made on the basis of the lowest rate. In the event of a tie, the authority's decision shall be final and binding.

Scope of Work

Printing & Supply of QR Coded Answer Booklets

- QR Coded Answer Booklet will be of **A4 size 36 pages for writing and having additional cover page.**
1. The Cover page of the Answer Booklet should be 105 GSM Maplitho Paper of A4 size from reputed mills having minimum 77 brightness as per International Standard.
 2. The serial number of each answer booklet is to be chronologically printed on the cover page in the place specified.
 3. The front sheet should have Bar-code (which must not be repeated) and QR codes with static & dynamic fields as per the sample attached at **Annexure-I** of the tender document containing the student's data with photograph provided by Biju Patnaik University of Technology, Odisha.
 4. The back side of the Cover page should have Instructions to Students printed in colour as per sample attached at **Annexure-II** of the tender document.
 5. The Answer Booklets shall be manufactured according to the specifications laid down by the Biju Patnaik University of Technology, Odisha. The inner pages of the Answer Booklets should be **Non-absorbing** 75 GSM Maplitho white papers from reputed mills having minimum 77 brightness as per International Standard. The Answer Booklet will be cross ruled with ruling of 26 lines in light colour as specified and a margin ruling of 3 cm from the left and top. Top of each page in the top margin there must be a blank box. Each inner page of the Answer booklet must have static bar-code specifying the incremental page no. along with page no and logo at specified places as per sample attached at **Annexure-III** of the tender document.
 6. The Answer Booklet along with cover page should be machine thread stitched along the spine using good quality thread (Minimum 4/5 stitches per inch).
 7. Printing of Answer Booklet with cover page: The printing of answer booklet with cover page refers to printing of static field as well as Dynamic field. The name of University and the format as specified by the University should be printed on the Answer Booklet as static field. The candidate's specific information including photograph which shall be provided by the University from time to time is herein after known as Dynamic field.
 8. The printing of static field shall be done in single colour. The printing of the dynamic field with candidate specific information and the Bar-code & QR code should be printed with laser printer as per the specification given by the University.
 9. The answer booklets are to be packed Institution, Branch, and Semester wise along with a summary sheet in good quality firm **Cartoon Box** after wrapping it with **buffer cover papers**.
 10. The University will also require additional Answer Booklets in good quality which the University shall intimate in writing for centres after wrapping with buffer cover papers with static field data with distinct barcode and answer booklet number as per the requirement.

Delivery of Materials: The packed QR coded Answer Booklets are to be delivered in four Nodal Centres of Odisha (Berhampur, Bhubaneswar, Rourkela, Balasore) as specified by the University before 07 days of commencement of

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mination with proper receiving stamp & sign of the concerned authority as per instructions of the BPUT, Odisha.
BPUT, Odisha will provide the details of the Nodal Centres & their Contact persons who will receive the materials.

General Terms & Conditions

Tenderers responding to this notice shall be deemed to be agreeable to the terms and conditions herein contained. These terms and conditions shall be binding on the successful Tenderer. Tenders complying partly are liable to be rejected. Biju Patnaik University of Technology, Odisha, Rourkela will process the tenders as per the standard procedures followed by BPUT, Odisha, Rourkela. The Biju Patnaik University of Technology, Odisha, Rourkela reserves the right to reject any or all or part of tender without assigning any reason thereof and shall not be bound to accept the lowest bid tender. Biju Patnaik University of Technology, Odisha, Rourkela will not be under any obligation to give any clarification to the bidders whose bids are rejected/ not selected.

1. The tender should be submitted in the prescribed tender format only.
2. While submitting tender, the tenderers must submit Tender document, EMD D.D/BC, Tender Cost D.D/BC etc and Technical Bid in a sealed envelope superscribing as "**Technical Bid**". The Financial Bid should be submitted in a separate sealed envelope superscribing as "**Financial Bid**".
3. Both the sealed envelopes of "**Technical Bid**" and "**Financial Bid**" should be kept in a single large sealed envelope superscribing "**BID DOCUMENT FOR PRINTING & SUPPLY OF QR CODED ANSWER BOOKLETS**".
4. All the pages of the tender document, technical bid and financial bid is to be signed by the tenderer or the authorized representative with date on behalf of the tenderer along with seal of the firm.
5. **Pre-Bid discussion-** Bidders may discuss on the bid in person on the scheduled date and time.
6. Tenders should be submitted through **Speed Post / Couriers / by Hand** addressed to the "**Registrar, Biju Patnaik University of Technology, Odisha, Chhend, Rourkela-769015**", which should reach by the scheduled date and time. The tenders received after the **due date and time** will be summarily rejected. The authorities of the BPUT, Odisha will not be liable for postal delay, if any.
7. The BPUT, Odisha will not be responsible for accidental opening of the covers that are not properly superscribed and sealed before the time notified for opening of tenders.
8. The Technical Bid envelope will be opened first in the presence of tenderers or their authorized representative at BPUT, Odisha, Chhend, Rourkela-769015.
9. If the bidder qualifies in the Technical Bid (subject to the passing the specified parameter as per testing report of a Govt. Certified laboratory), then the Financial Bid envelope of that bidder shall be considered for opening. The Financial Bid of the unsuccessful bidder shall not be opened and shall be kept in the file with the signature of all Committee members with a remark "**Not opened because disqualified in the Technical Bid**" and the same shall be returned after the tender process is over.
10. No revision of the price bid will be allowed once the price bids are opened.
11. The successful tenderer should make an **Agreement** on a Non-Judicial Stamp Paper of appropriate value with the Biju Patnaik University of Technology, Odisha, Chhend, Rourkela-769015 stating that the Firm/Agency will abide by all the terms and conditions laid down by the Biju Patnaik University of Technology, Odisha, Rourkela before issue of work order.
12. No claim for price increase will be entertained after signing the contract for **one year i.e for Examinations of 2018-19 (Odd, Even and Special)**. The period of contract may be extended beyond one year on satisfactory execution of the said work at same rates. Extension of the said contract is at the sole discretion of the Biju Patnaik University of Technology, Odisha, Rourkela.
13. The Tenderer will be responsible for the proof reading of all the items approved by the Biju Patnaik University of Technology, Odisha, Rourkela and will have to obtain the necessary order from the Biju Patnaik University of Technology, Odisha, Rourkela before execution of the work.
14. No additional payment will be made for preparation of samples; Preparation of Samples / Design shall be made as per the instruction given by the Director Examination, BPUT, Odisha.
15. **The Earnest Money (EMD)-**The bidders should enclose two separate Bank Drafts amounting to Rs. 2,000/- (Two thousand rupees only) Tender Paper Cost and Rs.2.00 (Two lakhs) lakhs towards EMD along with Technical Bid. The Bank draft should be drawn on any Nationalized Bank in favour of "Biju Patnaik University of Technology, Odisha", payable at Rourkela, failing which the tender shall be rejected outright.

The EMD amount will be returned to the unsuccessful bidders without any interest after completion of selection process. In case of successful bidder, the concerned firm needs to submit a Performance Security equal to 10% of the tendered value. The EMD will be returned to the successful bidder after submission of Performance Security.

17. **Performance Security:**

The successful bidder shall be required to deposit an amount equal to 10% of the tendered value within seven days as Performance Security in form of Bank Guarantee / FDR issued by a nationalized or scheduled bank in the enclosed proforma at mentioned at **Annexure-IV** of the Tender document, from the date of issue of the work order. The validity period of the Performance Security will be up to 14 months from the date of issue.

18. The quantity may vary depending upon the requirement of the Biju Patnaik University of Technology, Odisha, Rourkela. The tenderer shall however, not print more than the quantity ordered for. If excess quantity of any tendered item(s) over and above the given order is printed accidentally, those will be immediately informed and supplied to the Biju Patnaik University of Technology, Odisha, Rourkela (without any cost) only with the undertaking that no such Answer Booklets are kept with the supplier. In case of any default/defect, the Vice-Chancellor, Biju Patnaik University of Technology, Odisha, Rourkela is competent to take action as deemed fit, which shall be final and binding on the tenderer.

19. **Penalty:** In case the University feels that the firm has failed to execute the order in time or violates any other stipulations as laid down by the BPUT, Odisha, Rourkela, penalty as deemed fit by the Biju Patnaik University of Technology, Odisha, Rourkela shall be imposed to the extent of financial loss caused to the University. In addition to penalty, the performance Security shall be forfeited and the firm may also be black listed. However, in case the period of execution of work is extended, the reason for delay in execution of the work must be conveyed to Biju Patnaik University of Technology, Odisha, Rourkela at the earliest and looking into the gravity of the situation, the penalty may be reduced and the Biju Patnaik University of Technology, Odisha, Rourkela has the discretion to solely decide on this.

20. If the bidder fails to complete the job and Biju Patnaik University of Technology, Odisha, Rourkela has to get it done through any other firm at higher rates, the difference in the rates accrued shall be deducted from the firm's bill besides forfeiting the security deposit of the firm, imposing penalty and taking such other action as may be deemed fit by the Biju Patnaik University of Technology, Odisha, Rourkela.

21. The bidder should have at least three years' experience in similar type of work for any Boards /University/ Govt. Educational Institutes examination. Successful Work Execution Certificate from various organisations where services rendered need to be enclosed.

22. The bidder must not have been black listed earlier by any of the Universities or Examination Boards or Agencies or any other organisation. The bidder shall furnish an undertaking that the firm has not been black listed by any organisation.

23. **Payment in two stages.**

Payments will be made only after satisfactory & successful completion of the work and upon submission of bills subject to TDS as applicable. No advance will be paid to carry out the work. The 80% payment will be released only after successful phase wise delivery at all nodal centres as specified by the University. The balance 20% payment will be released only after getting the satisfied testing report. In addition the university during the examination shall send a absent answer booklet for testing.

24. TDS as applicable will be deducted from the bill, if the work executer is registered in other State.

25. The Vice-Chancellor, BPUT, Odisha, Rourkela reserves the right to change the order quantity without assigning any reason(s) whatsoever. The entire quantity may not be ordered at a time.

26. The Vice-Chancellor, BPUT, Odisha, Rourkela has the power either to accept or to reject the tender wholly or partially without assigning any reason and the decision of the Vice-Chancellor, BPUT, Odisha will be final in this regard.

27. In the event of any dispute arising between the University and the selected tenderer, the same shall be referred to Arbitration by a retired Judge to be nominated by the University (BPUT). The fees of the Arbitrator & expenses of Arbitration proceeding shall be borne equally by the parties to the Arbitration. The provisions of Arbitration and Conciliation ACT 1996 shall to be applicable. The appropriate courts in Odisha shall have jurisdiction in the matter.

28. The bidder should have their own required infrastructure (Printing Press/ Computer/ Scanner/ Image Scanner/ Printer, etc.) and adequate experienced man power to execute the entire work to the satisfaction of the authorities of Biju Patnaik University of Technology, Odisha, Rourkela.

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The Officers of the BPUT, Odisha, however, can visit the premises of the tenderer during the period of the execution of the job to monitor the quality of the work and to ascertain that the items are prepared as per specifications laid down in the terms and conditions. If any lapse is found, the authorities of the BPUT, Odisha shall take such action as deemed fit which shall be final and binding.

30. The tenderer has to submit the sample papers of Answer Booklet with cover page with QR code, static and dynamic fields printed along with the tender in the Technical Bid cover.

Financial Bid

- 1) The rate/price quoted in Financial Bids shall be in the figures and words. No revision of financial bid is allowed after bid is opened.
- 2) No alteration or overwriting is permitted in the rates quoted. Any conditional offer with the words such as '**subject to**', '**prior sale**' etc. will be ignored. Ambiguity must be avoided in filling the tender and the language used in filling the tender forms must be clear and precise. Tenders not complying with these conditions may be rejected.
- 3) Selection will be made on the basis of the lowest rate.

Declaration

1. I / we have read the above terms and conditions carefully and these are acceptable to me / us.
2. I / we hereby declare that our firm/company/concern is registered for the above work. We are in the business of above work, which can be verified from our office record. We have all technical infrastructure and technical staff etc. for smooth and effective execution of above work. We have not been black listed by any Government (Central & State)Board/University/Public Undertakings/Banks/R.B.I., etc.

Name of Tenderer _____

Address _____

Signature of Tenderer
with Seal & Date.

MANDATORY DOCUMENTS TO BE SUBMITTED ALONG WITH TECHNICAL BID

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1. Copy of Company / Partnership Registration Certificates.
2. Copy of up to date Sales Tax Clearance Certificate/ GSTIN Registration Certificate
3. Copy of PAN along with IT return of last 3 years.
4. Annual Turnover certificates for last three years duly certified by the Chartered Accountant along with detailed audited report therto.
5. EMD-Demand Draft / Bankers Cheque.
6. Tender Cost : Demand Draft / Bankers Cheque.
7. Sample of QR coded Answer Booklet (Minimum 2 copies each) with Recent Test Report issued by preferably CIPET or any Govt. Body with a declaration that this Report is of the Sample submitted to BPUT only
8. Sample of papers of Reputed Mills to be used for inner page & Cover page of Answer Booklet (each bidder has to provide minimum 10 sheets each for Cover Page, Inner page of Answer Booklet)
9. Experience Certificate for successful execution of similar job at least for two Examination Bodies/Universities.
10. Undertaking that the firm has not been black listed by any organisation/ examining boards
11. Tender document signed with seal & date in each page.

Note: *If the above documents are not submitted, the tender will be summarily rejected.*

Registrar

Signature



BIJU PATNAIK UNIVERSITY OF TECHNOLOGY, ODISHA
ROURKELA

Tender Notice No. BPUT/18/ _____

Dated: 09.10.2018

TENDER DOCUMENT FOR PRINTING & SUPPLY OF QR CODED ANSWER BOOKLETS FOR THE
EXAMINATIONS OF 2018-19

TECHNICAL BID

(A) General Information:

Sl.No	Item	Description
1	Name of the firm / Company / Govt. Press	
2	Address of the Firm / Company (i) Head Office (ii) Branch in Odisha (if any) (iii) Factory Location.	
3	Year of establishment.	
4	E-mail address.	
5	Telephone Number(s)	
6	Fax No:	
7	EMD DD no. Date & Bank	
8	Tender Paper cost DD no. Date & Bank	
9	Is your firm registered under a) The Indian Companies Act, b) The Indian Partnership Act (Enclose documentary proof)	
10	If your firm is a sole proprietorship firm (give details with documentary proof).	
11	If your firm comes under any other categories (give details with documentary proof).	
12	Whether insured against fire, theft, and burglary. If so, please state the amount for which insured, the name of the insurance firm and policy no.	
13	Sale Tax/GST Regn.No.(give details with documentary proof).	
14	Permanent Account No (PAN). (Copy to be enclosed)	

Specification of the Paper:

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Sl. No.	Specification.	Cover Page of Answer Booklet	Inner Page of Answer Booklet
1	GSM		
2	Brightness		

(C) Availability of Computer, Printer & Scanner:

Sl. No.	No of Computers/ Printer/ Scanner	Make & Specification	Detail of DTP Software & Font used for making Art Work.	Working Capacity Hrs/Day.
1				
2				
3				

(D) Availability of Technical Manpower:

Sl. No.	Personnel	Number of Personnel.
1	Full Time	
2	Part Time	
3	Any other.	

(E) Experience of the Firm:

Please enclose Experience Certificate of similar work executed

Sl. No.	Name of Board/University/Examining body	Type of work	Volume of work.
1			
2			
3			

(F) Annual Turnover of last three years. (Enclose documentary proof):

Year	Annual Turnover (in Rupees)

Signature of
Tenderer
with Seal & Date.

[Handwritten signatures]



BIJU PATNAIK UNIVERSITY OF TECHNOLOGY, ODISHA
ROURKELA

Dated: 09.10.2018

Tender Notice No. BPUT/18/_____

TENDER DOCUMENT FOR PRINTING & SUPPLY OF QR CODED ANSWER BOOKLETS FOR THE
EXAMINATIONS OF 2018-19

FINANCIAL BID

Name & address of the Firm/Company/Govt. Press:

.....
.....
.....

Sl. No	Description of the work.	Specifications	Rate per item	Taxes (GST)	Total
1	2	3	4	5	6
1.	Printing & Supply of QR coded Answer Booklet 36 pages excluding Cover page	Specifications: Cover page: Paper: 1. 105 GSM, Min 77 Brightness, Non-absorbing Map litho, Size: A4 Printing: 2. Dynamic field Bar-Code, QR code & Student Photograph by laser printer. Answer Booklet Inner page: 3. 75 GSM, Min 77 Brightness, Non-absorbing Map litho, Size: A4, Colour: White. Printing: 4. Bar-coded, Margin Ruling, Cross ruling with 26 lines, Page Numbering & Logo as watermark. 5. Machine Stitch (Minimum 4/5 stitches per inch)	Rs. (Rupees.....) only	Rs..... (Rupees...) only	Rs. (Rupees....) only

Signature of Tenderer
with Seal & Date.

Annexure-I (Design Layout of Front side of the Cover page of AB)



BIJU PATNAIK UNIVERSITY OF TECHNOLOGY, ODISHA
ROURKELA

PART - I

Course : **B.Tech**
Exam : **3rd Year Special Examination 2017-18**
Date of Exam : **20-09-2018 (1st Sitting)**
Branch : **B.Tech.(MECHANICAL ENGINEERING)**
Subject Code : **PCME4304**
Subject Name : **MACHINING SCIENCE AND TECHNOLOGY**

FOR OFFICE USE

Control Bundle No.

18

Do not disfigure Bar Code

TO BE FILLED BY THE CANDIDATE

Question
Paper Code

Serial No. of last page written



(To be used by the Examiner-I / Examiner-II during Re-Checking)

Examiner - I		Teacher Regn / Examiner No.	Examiner - II		Teacher Regn / Examiner No.	
Q.No	Marks Secured		Q.No	Marks Secured		
1			1			
2			2			
3			3			
4			4			
5			5			
6		Full Signature of the Examiner-I	6		Full Signature of the Examiner-II	
7			7			Total Marks in words
8			8			First Digit Second Digit
9			9			
Total Marks		Total Marks in words		Total Marks		
		First Digit	Second Digit			

[Signature]
Director Examination



BIJU PATNAIK UNIVERSITY OF TECHNOLOGY, ODISHA
ROURKELA

PART - II

Do not disfigure Bar Code



ROURKELA

Control Bundle No.

18

Sl.No : **JS101974**
Course : **B.Tech**
Registration No. : **1521223087**
Name : **ARNAB MUKHERJEE**
Examination : **3rd Year Special Examination 2017-18**
Month - Year : **August-2018**
Branch : **B.Tech.(MECHANICAL ENGINEERING)**
Subject Code : **PCME4304**
Subject Name : **MACHINING SCIENCE AND TECHNOLOGY**
College : **223-KRUPAJAL ENGINEERING COLLEGE, BHUBANESWAR**
Exam Centre : **107-COLLEGE OF IT & MANAGEMENT EDUCATION, BHUBANESWAR**
Date of Exam : **20-09-2018 (1st Sitting)**



I have read all instructions overlaid and have not repeated the questions or answers or attempted extra.

Serial No. of last page written

To be filled by the Investigator if the Candidate is Absent.
Write AB

A B

Full Signature of the Student with Date

Niharansingh Sabot
20.9.2018

Full Signature of the Investigator with Teacher Regn No. and Date

T 1 7 0 5 1 0 7 0 1

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WARNING - Answer Scripts shall automatically be rejected if the barcode are disfigured by the candidate and the university shall not be responsible in any manner whatsoever!!!

Annexure-II

Instructions to be printed on back side of the Cover page of Answer Booklet




BIJU PATNAIK UNIVERSITY OF TECHNOLOGY, ODISHA
ROURKELA

INSTRUCTION TO CANDIDATES

1. Check for any manufacturing defects and /or anomalies in printing of Registration Number, Name, Centre, Examination, Subject Name, Code etc in the front page of the Pre-printed Answer Booklet and report the Invigilator for any such anomalies before writing the answer.
2. Accommodate all answer(s) including rough work(s) if any, within the serially numbered 36 page Answer Booklet as there is no provision of Additional Answer Booklet / Sheets exists. Answer to any question / sub question must be done at one place.
3. Answer should be written on both sides of paper except the back side of the Cover Page.
4. Attach Graph Sheet (s) if any, to the Answer Booklet
5. Do's and Don'ts
 - (a) Do's:- Ensure that
 - i) Question / Sub-Question Number (s) are distinctly and clearly written in the earmarked Left Side Margin of the Answer Booklet to avoid ambiguity in e-evaluation.
 - ii) Answer is written in readable manner for award of marks.
 - iii) No Answer (s) is repeated.
 - iv) Write the answer within the margin or border of the page of Answer Booklet.
 - v) Last page is to be used for Rough Work, if necessary.
 - vi) Properly cross (X) out the Blank Page (s) not used before depositing the Answer Booklet to the Invigilator.
 - vii) Question Paper Code, Serial Number of last page used for Answer and graph Sheet (s), if any are filled in appropriate Boxes of Part-I & II of Answer Booklet before depositing to the Invigilator and
 - viii) Write "END" in the last page once you wish to terminate your writing work.
 - (b) Don'ts :- Candidate is restrained for the following and is required to avoid for being liable of expulsion from the Examination Hall and imposition of any other penalty and / or from rejection of Answer Script for
 - i) Writing his / her Registration Number, Name, Religious mark/ Symbol or any other statement in any part of answer booklet.
 - ii) Possession of any book, notes, scribbling papers / pages, programmable calculator, mobile phones or any other Electronics Gadgets.
 - iii) Gossiping, making noise or extending or seeking help to or from co-examinee inside / outside the examination hall.
 - iv) Writing on or tempering the Barcodes available on Cover Page of the Answer Booklet
 - v) Writing incorrect question or answer of a question more than once.
 - vi) Writing extra question (s) beyond permissible number of questions.
 - vii) Tearing out any part of the Answer Booklet, and
 - viii) Leaving the Examination Hall during First Hour of the Examination.

It is presumed that the candidate has carefully read and understood all above instructions.


Director Examination

(You are instructed to use blue or black ball point pen)

START WRITING FROM NEXT PAGE (PAGE NO.1)

PERFORMANCE SECURITY GUARANTEE BOND FORM

1. In consideration of Biju Patnaik University of Technology, Odisha, Rourkela (here in after called BPUT, Odisha) having agreed to exempt _____ (here in after called the said contractor(s) from the demand of security deposit/earnest money of Rs..... on production of Bank Guarantee for Rs.....

For the due fulfilment by the said contractors of the terms and conditions to be contained in an agreement in connection with the contract for supply of QR coded Blank Answer Booklets). We (name of the Bank.....) on the request of Contractor's do hereby undertake to pay to BPUT, Odisha all amount of not exceeding, against any loss or damage caused to or suffered or would be caused to or suffered by the BPUT by reason of any breach by the said contractors of any of the terms and conditions contained in the said agreement.

2. We (name of the bank)..... do hereby undertake to pay the amounts due and payable under this guarantee without any demur, merely on a demand from the BPUT, Odisha..... stating that the amount claimed is due by way of loss or damages caused to or would be caused to or suffered by the BPUT, Odisha..... reason of breach by the said Contractors of any of the terms and conditions contained in the said agreement or by reason of the Contractors failure to perform the said Agreement. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee where the decision of the BPUT, Odisha..... in these counts shall be final and binding on the bank. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs.....

3. We undertake to pay the BPUT, Odisha, any money so demanded notwithstanding any disputes raised by the Contractor(s)/Supplier(s) in any suit or proceeding pending before any court or tribunal relating thereto our liability under the present being absolute and unequivocal. The payment so made by us under this bond shall be valid discharge of our liability for payment there under and the Contractor(s)/Supplier(s) shall have no claim against us for making such payment.

4. We (name of the bank)..... further agree that the guarantee herein contained shall remain in full force and effect immediately for a period of one year from date herein and further agrees to extend the same from time to time (One year after) so that it shall continue to be enforceable till all the dues of the BPUT, Odisha..... under or by virtue of the said agreement have been fully paid and its claims satisfied or discharged or till BPUT, Odisha..... certifies that the terms and conditions of the said agreement have been fully and properly carried out by the said Contractor(s) and accordingly discharges this guarantee.

5. We (name of the bank) further agree with the Vice-Chancellor, BPUT shall have the fullest liberty without our consent and without affecting in any manner our obligations here under to vary and of the

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terms and conditions of the said agreement or to extend time of performance by the said Contractor(s) from time to time or to postpone for any time to time any of the powers exercisable by the Vice-Chancellor, BPUT against the said Contractor(s) and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said contractor(s) or for any forbearance, and or any omission on the part of the Vice-Chancellor, BPUT or any indulgence by the Vice-Chancellor, BPUT to the said Contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor(s) / Supplier(s).

7. This guarantee shall be irrevocable and the obligations of the Bank herein shall not be conditional to any prior notice by Vice-Chancellor, BPUT.

Dated:.....

For
(Indicating the name of the bank)

N.B: This guarantee should be issued on non-judicial stamped paper, stamped in accordance with the stamp act.

